

Document Generated: 12/22/2024

Learning Style: On Demand

Provider: Microsoft

Difficulty: Beginner

Course Duration: 2 Hours

Microsoft Access: Creating a Database



About this course:

What's MS Access? MS Access is an MS DBMS, which incorporates Microsoft's relational Jet DB Engine with a software development tools and visual user interface. With this starter course, participants will explore how to build and develop databases. Study the fundamentals of queries, formatting, formulas, functions, and data analysis inside Microsoft's DB system.

Course Objective:

- Understanding of how to create a Relational DB
- Learn how to create tables
- How to test your DB
- Create and modify simple query's
- How to create forms
- Modify and set up tables

Audience:

This online training is designed for:

- This program is intended for basic students of MS Access

Prerequisites:

- This online training course does not have prerequisites.

Suggested prerequisites courses:

- Access-2013: Beginner

Course Outline:

Lesson 1: Before Creating a Database

Lesson 2: Creating a Relational Database

Lesson 3: Table Creation

Lesson 4: Relationships

Lesson 5: Testing Your Database

Lesson 6: Setting Up and Modifying Tables

Lesson 7: Creating Forms

Lesson 8: Creating Simple Query's

Lesson 9: Modifying Simple Query's

Credly Badge:



Display your Completion Badge And Get The Recognition You Deserve.

Add a completion and readiness badge to your LinkedIn profile, Facebook page, or Twitter account to validate your professional and technical expertise. With badges issued and validated by Credly, you can:

- Let anyone verify your completion and achievement by clicking on the badge
- Display your hard work and validate your expertise
- Display each badge's details about specific skills you developed.

Badges are issued by QuickStart and verified through Credly.

[Find Out More](#) or [See List Of Badges](#)